

List of Documentation for Disclosure

- Current version of the business plan
- Most recent investor deck
- A copy of the service agreements for CxO level employees including full CVs of the individual members of the top team

- Memorandum, Articles of Association and any current Shareholders agreements.
- A copy of the current cap table, a list of any loan agreements including short term, long term debt and directors loans etc. This should include any personal guarantees given or any given by the company etc.
- Organogram including advisors/ directors
- Copies of any IP agreements, Trademark registrations etc.
- A description of how software is protected, the use of escrow services or other third party arrangements enable secure access to code in the event of difficulties with the business
- Copy of any share option scheme (authorised or unauthorised) and the numbers of options awarded to whom and on what performance criterion etc.
- A list of any agreements you may have with third parties that confer rights of access to or use of your technology
- List of commercial agreements
- Detailed forecast financial statements (3 years) including cash flow forecasts etc.
- A copy of the research paper(s) behind the technology and any publications, marketing literature, advertorials etc
- It is likely that customer references will also be sought so a list of three or four customers who would be prepared to take part in a telephone interview.